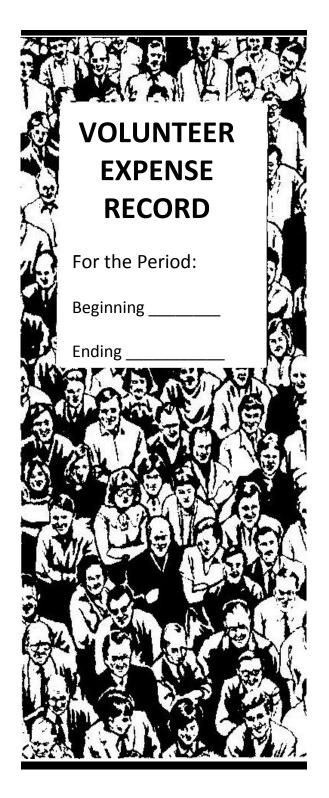
### **AUTOMOBILE EXPENSES**

	Date	Purpose of Travel, Organization, Location	# of Miles	Parking, Tolls
TOTALS:				

### **AUTOMOBILE EXPENSES**

Date	Purpose of Travel, Organization, Location	# of Miles	Parking, Tolls
TOTAL	.S:		



#### **VOLUNTEER BASICS**

Do you volunteer?

Did you know that besides helping your community, you can help yourself with tax savings?

Unreimbursed expenses for services to qualified charitable organizations and out-of-pocket expenses may be deductible.

### **Examples of eligible expenses:**

- Convention expenses (fees, lodging and meals if an overnight stay is required) if you are a chosen representative of a qualified organization.
- Uniforms that are required (scout leader, nurses aide) but are not suitable for everyday wear.
- Unreimbursed costs of providing foster care.
- Up to \$50 per month of costs involved in hosting an exchange student through a qualified organization.
- Travel expenses while away from home (transportation, lodging, meals) if the main purpose of the trip is to perform services for a qualified charitable organization.
- Expenses for the use of your vehicle -either actual expenses or a mileage
  deduction of 14 cents per mile. Examples
  of covered activities include delivering
  Meals on Wheels, delivering donations to a
  charity, traveling to coach sports teams
  sponsored by tax-exempt groups and other
  religious or school-related youth activities
  such as camps and field trips.
  Parking and tolls are also deductible.

- Cost of public transit to the volunteer activity.
- Other unreimbursed expenses that are essential to the volunteer activity. These may include office supplies, postage & printing, long-distance phone calls, art supplies, sports & safety equipment, training sessions and classes.

# Expenses that do not qualify:

- Meals unless you are required to be away from home overnight to perform services for the organization.
- The value of your time or services.
- Contributions to specific individuals, or to an organization for services intended for a specific individual.
- Any portion of a contribution that benefits you personally.
- Cost of a babysitter to care for your children while you volunteer.

# **Qualified organizations include:**

- Federal, state & local governments if the services are for public purposes
- Non-profit schools & hospitals
- Public parks & recreation facilities
- Religious organizations
- Salvation Army, Goodwill, United Way, Scouts, Habitat for Humanity and any qualified Non-Profit
- Volunteer fire companies
- War veterans' groups

### **OUT-OF-POCKET EXPENSES**

Date	Description of expense, Organization, location	Cost